

Progressive Education Society's **Modern College of Arts, Science and Commerce (Autonomous)** Ganeshkhind, Pune 411016 <u>www.moderncollegegk.org</u>

Academic Year 2023-24

TYBA SYLLABUS (Effective from 2024-25)

Faculty of Arts Board of Studies (B.O.S.) Geography (October 2023)

Department of Geography B A- Geography

PROGRAM OUTCOME:

After completing B.A. Program in Geography, students will be able to

1. Knowledge Outcomes:

- Demonstrate knowledge of physical and cultural features of the earth and locate them on a map.
- Know about the basic discipline of Geography and its subbranches.
- Know the basic concepts and terminologies used in Geography like interior of the earth, plate tectonic, sea floor spreading, population growth, disasters, composition and structure of atmosphere, hydrosphere etc.
- Differentiate between minerals and rocks, weather and climate, interior of the earth, basic industries, farming etc.
- Get information about the causes and effects of local, national and international problems like global warming, acid rain, ozone depletion, soil degradation, deforestation etc.

1. Skill Outcomes:

- Carry out surveying and learn the art of map making and prepare maps for the areas with the help of surveying techniques.
- Gain knowledge of quantitative methods and their ability to use statistical and cartographical methods to solve geographical problems.
- Construct various types of projections and scales as per requirement of the study.
- Collect primary and secondary data in the field.
- Apply various statistical formulas to analyze data.
- Use cartographic techniques with the help of simple software techniques like MS Office.
- Handle topographical and weather maps and interpret them.
- Identify types of rocks.
- Know about Geographical Information System (GIS) and Remote Sensing (RS)

PROGRAM SPECIFIC OUTCOMES:

- Students learn about the formation of landforms and identify around them.
- Students learn about various economic activities of man and their spatial temporal distribution.
- Students acquire knowledge of basic surveying and map making.
- Students know about disasters, their causes and managing disasters.
- Students come to know about the geographical, socio-economic, and political background of India.
- Students apply geographical knowledge in their day-to-day life like being alert about disasters, weather, and climate phenomena etc.

Department of Geography Syllabus (Autonomous)

List of Subjects for FYBA Geography

Sr	Paper	Sem	Level	Subject Name	Subject Code
1	CC 1A	1	General-1	Physical Geography	22-GG-A1131
2	CC 1B	2	General-1	Human Geography	22-GG-A1231

From 2022-23

List of Subjects for SYBA Geography

Sr	Paper	Sem	Level	Subject Name	Subject Code
1	DSE 1A	3	Special-1	Population Geography 1	23-GG-A2331
2	DSE 2A	3	Special-2	Practical Geography 1	23-GG-A2332
3	CC 1C	3	General-2	Economic Geography 1	23-GG-A2333
4	SEC 2A	3	Skill Development-1	Remote Sensing	23-GG-A2334
5	DSE 1B	4	Special-1	Population Geography -II	23-GG-A2431
6	DSE 2B	4	Special-2	Practical Geography -II	23-GG-A2432
7	CC 1D	4	General-2	Economic Geography -II	23-GG-A2433
8	SEC 2B	4	Skill Development-1	Geographical Information System	23-GG-A2434

From 2023-24

List of Subjects for TYBA Geography

Sr	Paper	Sem	Level	Subject Name	Subject Code
1	DSE 1 C	5	Special-1	Geography of India –I	24-GG-A3531
2	DSE 2 C	5	Special-2	Practical Geography 1 (Techniques of Spatial Analysis)	24-GG-A3532
3	CC 1E	5	General-2	Geography of Disaster Management-I	24-GG-A3533
4	SEC 2C	5	Skill Development-1	Research Methodology – I	24-GG-A3534
5	DSE 1D	6	Special-1	Geography of India -II	24-GG-A3631
6	DSE 2D	6	Special-2	Practical Geography -II	24-GG-A3632
7	CC 1F	6	General-2	Geography of Disaster Management-II	24-GG-A3633
8	SEC 2D	6	Skill Development-1	Research Methodology – II	24-GG-A3634

From 2024-25

T.Y.B.A. Semester V DSE 1 C Geography of India -I Course Code 24-GG-A3531

Total Lectures: 48

No. of Credits: 03

Objective:

- 1. To acquaint the students with geography of our Nation.
- 2. To make the student aware of the magnitude of problems and Prospects at National level.
- 3. To help the students to understand the inter relationship between the subject and the society.
- 4. To help the students to understand the recent trends in regional studied.

Sr.	Unit	Subunit	No. of
No			Lectures
1	Inter du sti an	a) Lagatian and Entant	10
1	Introduction	a) Location and Extent b) Historical Declargement	12
		a) International boundaries of India and related issues	
		d) States and Union territories	
		d) States and Onion territories	
2	Physiography	a) The Northern Mountains	12
		b) The North Indian Plains	
		c) The Peninsular Plateau	
		d) The Costal lowlands and Islands	
3	Drainage	a) Himalayan Rivers: The Indus, The Ganga, The	12
		Brahmaputra	
		b) East Flowing Rivers- Mahanadi, Godavari,	
		Krishna, Kaveri	
		c) Major West Flowing Rivers- Narmada, Tapi, Mahi	
		d) Minor West Flowing Rivers originating in Western	
		Ghat	
4	Climate	a) Various Seasons and Weather Associated with them.	12
	Soils and	b) Types of Soils and its Distribution	
	Natural	c) Soil Degradation and Conservation	
	Vegetation	d) Types of Natural Vegetation and its Distribution	

Reference Books

1. Aher A.B , Chaodhari A. P & Chaodhari Archna. Regional Geography of India PrashantPublication Jalgaon 2015

- 2. Deshpande C.D: India-A Regional Interpretation Northern Book Centre, New Delhi.1992.
- 3. Farmer, B.H.: An Introduction to South Asia. Methuen, London, 1983.
- 4. Govt. of India: India Reference Annual, 2001 Pub. Div, New Delhi, 2001.
- 5. Govt. of India: National Atlas of India, NATMO Publication, Calcutta..
- 6. Govt. of India: The Gazetteer of India. Vol I & III Publication Division, New Delhi, 1965.
- 7. Learmonth, A.T.A. et.al(ed.) : Man and Land of South Asia Concept, New Delhi.

8. Mitra, A.: Levels of Regional Development India Census of India, Vol I, Part I-A (i) and (ii)New Delhi, 1967.

9. Routray, J.K.: Geography of Regional Disparity Asian Institute of Technology, Bangkok, 1993.

- 10. Shafi, M: Geography of South Asia, McMillan & Co., Calcutta, 2000.
- Singh, R.L.(ed.): India: A Regional Geography. National Geogphical Society. India, Varanasi, 1971.
 Spate, O.H.K. and Learmonth, A.T.A.; India and Pakistan Land, People and EconomyMethuen & Co., London, 1967.
- 12. P. G. Saptarshi, J. C. More, V. R. Ugale & A. H. Musmade : A Geographical Region of India, : Diamond Publication (2009) (Marathi)
- 13. Patil S. G., Suryawanshi R. S., Pacharne S., Choudhar A. H. : Economic Geography, AtharavPrakashan, Pune. (2014) (Marathi).
- 14. Musmade Arjun. H., More J. C., 2015, Geography of India , Diamond, Pune.

T.Y.B.A. Semester VI DSE1 D - Geography of India -II Course Code 24-GG-A3631

Total Lectures: 48

No. of Credits: 03

Objective:

- 1. To acquaint the students with geography of our Nation.
- 2. To make the student aware of the magnitude of problems and Prospects at National level.
- 3. To help the students to understand the inter relationship between the subject and the society.
- 4. To help the students to understand the recent trends in regional studied

Sr. No	Unit	Subunit	No. of Lectures
1	Cultural Setting	 a) Religions of India b) Languages of India c) Major tribes, tribal areas, and their problems 	12
2	Transportation& Communication	 a) Role of Transportation in regional development of India b) Land ways, Airways and Waterways c) Developments in communication technology 	12
3	Resources	a) Iron ore and Manganeseb) Coal and Petroleumc) Hydro and Thermal Power	12
4	Agriculture	 a) Significance of agriculture in Indian Economy. b) Agro Based Industries: Sugar, Cotton & Textile c) Agriculture Revolution in India: Green, White & Blue 	12

Reference Books

1. Aher A.B , Chaodhari A. P & Chaodhari Archna. Regional Geography of India PrashantPublication Jalgaon 2015

- 2. Deshpande C.D: India-A Regional Interpretation Northern Book Centre, New Delhi.1992.
- 3. Farmer, B.H.: An Introduction to South Asia. Methuen, London, 1983.
- 4. Govt. of India: India Reference Annual, 2001 Pub. Div, New Delhi, 2001.
- 5. Govt. of India: National Atlas of India, NATMO Publication, Calcutta..
- 6. Govt. of India: The Gazetteer of India. Vol I & III Publication Division, New Delhi, 1965.
- 7. Learmonth, A.T.A. et.al(ed.) : Man and Land of South Asia Concept, New Delhi.

8. Mitra, A.: Levels of Regional Development India Census of India, Vol I, Part I-A (i) and (ii)New Delhi, 1967.

9. Routray, J.K.: Geography of Regional Disparity Asian Institute of Technology,

Bangkok, 1993.10. Shafi, M: Geography of South Asia, McMillan & Co., Calcutta, 2000.11. Singh, R.L.(ed.): India: A Regional Geography. National Geogphical Society. India, Varanasi, 1971.

T.Y.B.A. Semester V DSE- 2 C Practical Geography- I (Techniques of Spatial Analysis) Course Code 24-GG-A3532

Total Lectures: 60

No. of Credits: 04

Workload: Six Periods per week per batch consisting of 12 Students; however, the last batch needs to have more than six students.

(Examination for the course will be conducted at the end of the semester)

Objective:

- 1. To introduce the basic concepts and techniques of Geographical Analysis.
- 2. To introduce the students with SOI Toposheets and acquire the Knowledge of Toposheetinterpretation.
- 3. To introduce the students with Weather Maps and acquire the Knowledge of its interpretation.
- 4. To introduce the students with Aerial Photographs and Satellite Images and acquireknowledge to interpret it .
- 5. To acquaint students with the spatial and structural characteristics of Practical Geography.
- 6. To explain the elementary and essential principles on field of practical work.

Note:

- 1. Students must check the practical regularly and journal should be certified by practicalin-charge and Head of the Department before examination.
- 2. Use of Map stencils, Log tables, Calculator, Computer, Statistical Tables are allowed atthe time of examination.
- 3. Students without a certified journal should not be allowed for the practical examination.
- 4. Each of the practical batches needs a separate question paper.
- 5. Internal and External examiner should set jointly the question paper for each batch.

Sr.	Торіс	Sub Topic & learning Points	No. of Lectures
No.			
1.	Introduction of S.O.I. Toposheet & Relief Representation	 a. Introduction to Survey of India Toposheets: Marginal Information, Conventional signs and symbols and Colours in S.O.I. Toposheets. b. Types of toposheets / Indexing of toposheets c. Methods of Relief Representation i) Qualitative: Hachures, Hill shading, Layer Tint. ii) Quantitative: Contours, Form lines, Bench Marks, Spot Heights, Triangulation Mark, Relative Height (r) 	15

		d. Profile	
		Cross Profile	
		 Longitudinal profile 	
2.	Interpretation of S.O.I. Toposheets and Data generation	 a. Reading of SOI toposheets from plain, plateau and Mountainous region. (Minimum one Toposheet per region) b. One day field Excursion for orientation of toposheets, observation and Identification of Geographical Features and Preparation of a Brief Report 	15
3.	Introduction & Interpretation Weather Maps	 a. Introduction to Weather Maps b. Symbols in Daily Weather Report used by India Meteorological Department (IMD) c. Isobaric Pattern d. Reading of Weather Map from i) Summer ii) Monsoon iii) Winter Season (Minimum one weather map from each season) 	15
4.	Introduction & Application of GIS & Remote Sensing Techniques	 a. Definition and Components of GIS b. GIS Data Types (spatial and non-spatial), Raster and Vector data model c. Introduction to Aerial Photographs & Satellite Images d. Open-source Software for GIS & RS techniques in Geography 	15

Reference Books:

- 1. Ahirrao, D. Y. and Karanjkhele, E.K., 2002. Pratyakshik Bhugol, Sudarshan Publication, Nashik.
- 2. Buoygoot, J. 1964., An Introduction to Map work and Practical Geography, UniversityTutorial, London.
- 3. Burrough, P. A., and McDonnell, R. A., 2000. Principles of Geographical InformationSystem, Oxford University Press.
- 4. Curran, P. 1989., Principles of Remote Sensing, Logman, London.
- 5. Dickinson, G. C., 1979, Maps and Air Photographs, Arnold Publisher, New Delhi.
- 6. Dr. P. G. Saptrashi and Dr. S. R. Jog., 1991, Statistical Methods (Marathi)
- 7. Ebdon, D., 1977. Statistics in Geography: A Practical Approach, Basil Blackwell, Oxford.
- 8. Kumbhar, A., 2000. Pratyakshik Bhugol, Sumeru Publications, Mumbai.
- 9. Lillesand, T. M. and Kiefer, R. W., 2002. Remote Sensing and Image Interpretation, JohnWiley and Sons, New Delhi.
- 10. Lutgens, F. K. and Tarbuck, E.J., 2007. The Atmosphere. Prentice hall, EnglewoodCliffs, New Jersey, USA.
- 11. Monkhouse, F. J. and Wilkinson, H. R. 1971. Maps and Diagrams. Methuen and Co.

Ltd.London, UK.

- 12. Ramamurthy, K., 2006. Map Interpretation, Rex Printers, Madras.
- Siddhartha, K., 2006. Geography Through Maps, Kisalaya Publication, Pvt. Ltd, NewDelhi.
- Singh L. R. and Singh R., 1973. Map Work and Practical Geography, Central BookDepot, Allahabad.
- 15. Singh R. L. and Dutt, P.K., 1968. Elements of Practical Geography, Students Friends, Allahabad.
- 16. Singh R. L., 2005. Elements of Practical Geography. Kalyani Pubishers, New Delhi.
- Singh, G., 2005. Map Work and Practical Geography, Vikas Publishing House Pvt. Ltd., New Delhi.
- Strahler, A. H. and Strahler, A. N., 1992. Modern Physical Geography. John. Wiley &Sons, INC.
- 20. डॉ.काळे åहk.बी. २०२१ 'शा×यf⊄क भगोल' शशांत परिवके शन, जळगाव.

T.Y.B.A.Semester VI

DSE- 2 D Practical Geography- II (Techniques of Spatial Analysis, Surveyingand Excursion /Village/ Project Report)

Course Code 24-GG-A3632

Total lectures: 60

No. of Credits: 04

Workload: Six Periods per week per batch consisting of 12 Students; however, the last batch needs to have more than six students. Examination for the course will be conducted at the end of the semester.

Sr. No.	Торіс	Sub Topic & learning Points	No. of Lectures
1.	Geographical Data & its Basic Analysis	 a. Introduction and Types of Geographical Data: i) Spatial and Temporal data ii) Discrete and Continuous series iii) Grouped and Ungrouped data b. Basic Analysis: i) Tally marks and frequency table 	15
		ii)Frequency distribution (histogram & polygon) iii) Cumulative Frequency & Ogive curve	

2. Calc of Co Tend Disp	ulation a. M entral M lency, & b. Ca ersion c. M D	eaning and description of central tendencies- Mean, ode, Median alculation of Mean, Mode, Median for ungrouped ad grouped data (two examples each) easures of Dispersion: Mean Deviation & Standard eviation (two examples each)	15
3. Testi Appl of Hy	ng and a) lication ypothesis b)	 Meaning, Definition of Hypothesis & Types of Hypotheses i) Null & Alternative hypothesis ii) Level of significance iii) Degree of freedom Concept of Correlation and regression 	15
	I. II. III. IV.	Concept of bivariate correlation & Regression Meaning of coefficient of correlation Parametric & Non parametric tests: i) Chi-square test (two examples each) Calculation of Spearman Rank order (Min. two examples for each test)	
4. Field Excu Villa Surv Proje Repo	a. O ursion / of ge b. O ey / an ect c. V ort c. V	ne Short tour of two days duration and preparation f tour report OR ne long Tour of more than two days duration nywhere in the country and preparation of tour report OR Village / City / Area Survey and preparation of report	15

Reference Books:

- 1. Acevedo, M. F., 2012. Data Analysis and Statistics for Geography, Environmental Science and Engineering, CRC Press.
- 2. Ahirrao, D. Y. and Karanjkhele, E.K., 2002. Pratyakshik Bhugol, Sudarshan Publication, Nashik.
- Creswell J., 1994. Research Design: Qualitative and Quantitative Approaches, Sage Publications.
- Dikshit, R. D., 2003. The Art and Science of Geography: Integrated Readings. Prentice-Hall of India, New Delhi.
- 5. Hammond, R. and McCullagh, P. S., 1977. Quantitative Techniques in Geography: AnIntroduction, Clarendon Press, Oxford.
- Harris, R., Jarvis, C. 2011. Statistics for Geography and Environmental Science, PrenticeHall.
- 7. Jog. S. R. and Saptarshi, P. G., 1980. Sankhikhi Bhugol, Narendra Publication, Pune.
- 8. Karlekar, S. N. and Kale, M., 2006. Statistical Analysis of Geographical Data,

DiamondPublication, Pune.

- 9. Kumbhar, A., 2000. Pratyakshik Bhugol, Sumeru Publications, Mumbai.
- 10. . डॉ. ผ่อาโท สมัสพ์, สาว่า4यक भरूगोल , नीरालк ผ่อายา, บรูบว่า
- 11. . डॉ.काळे åहк.बी. २०२१ 'Aा×यf⊄क भगोल' Aशांत पिÞलके शन, जळगाव.

T.Y.B.A. Semester V CC1E - Geography of Disaster Management-I Course Code 24-GG-A3533

Total Lectures: 48

No. of Credits: 03

Objectives:

1) To introduce students the concept of disaster & its relation with Geography.

2) To acquaint the students with the utility & application of hazards in different areas

& itsmanagement.

3) To make the students aware of the need of protection & disaster management.

Sr.	Торіс	Learning Points	No. of
No.			Lectures
1	Introduction to hazards, disasters	a) Meaning and definition of Disasters & Hazardsb) Geographical conditions and disastersc) Classification of Disasters	12
2	Concepts in Disaster Management.	 a) Concept of management b) Aims and objectives. c) Pre-disaster management and Post – disastermanagement 	12
3	Disaster Management and measures	 a) Disaster Management - Preparedness, Response, Recovery, Mitigation, Rehabilitation b) Standard operating procedure of management on government level c) Role of media 	12
4	Climatic and Hydrological disasters and their management	a) Hailstorm & Cloud Burstb) Cyclones and Stormsc) Droughts and Floods	12

Reference:

- Alexander, D. (1993): Natural Disasters. UCL Press Ltd., London
- Bloom, A.L., 1998. Geomorphology. A Systematic Analysis of Late Cenozoic Landforms.Pearson Education (Singapore) Pte. Ltd.
- Copola P Damon, 2007, Introduction to International Disaster Management
- Cuny, F. 1983, Development and Disaster, Oxford University Press.
- Govt. of India, 2005, Disaster Management Act Government of India, New Delhi.
- Huggett, D.A., 2004. Fundamentals of Biogeography, Routledge.
- Kale, V.S. and Gupta, A., 2001. Introduction to Geomorphology, Orient Longman, Calcutta.
- Knox, P. and Agnew J., 1998. The Geography of the World Economy, Arnold, London.
- Ross, D. A., 1988. Introduction to Oceanography. Prentice Hall, New Jersey. aptarshi P. G., More J. C., Ugale V. R. and Arjun Musmade (2009), "Geography andNatural Hazard" Diamond, Pune.
- Savindra Singh, (2000): Environmental Geography. PrayagPustakBhavan, Allahabad
- Musmade Arjun. H., More J. C., 2014, Geography of Disaster Management, Diamond, Pune.
- A.H.Choudhar ,P.N.Salve, S.M.Kadam.R.H.Choudhar,V.C.Ithape (2010), "ContemporaryIssues and Geography", Atharva ,Pune.

T.Y.B.A. Semester VI CC1F - Geography of Disaster Management-II Course Code 24-GG-A3633

Total Lectures: 48

No. of Credits: 03

Sr. No.	Торіс	Learning Points	No. of
			Lectures
1	Geological and	a) Earthquakes & Volcanoes	12
	Geomorphic disasters	b) Landslides	
	and their management	c) Tsunami	
2	Anthropogenic	a) Deforestation	12
	disasters and their	b) Forest fire	
	management	c) Soil degradation	
3	Global Environmental	a) Global warming	12
	issues	b) Ozone depletion	
		c) Acid rain	

4	Case Studies of	a) Tsunami in Indian ocean -2004	12
	disaster	b) Fukushima Nuclear disaster -2011	
		c) Kedarnath Cloud Burst -2013	

Reference books:

- Alexander, D. (1993): Natural Disasters. UCL Press Ltd., London
- Bloom, A.L., 1998. Geomorphology. A Systematic Analysis of Late Cenozoic Landforms.Pearson Education (Singapore) Pte. Ltd.
- Chandna, R. C., 2000. A Geography of Population, Concepts, Determinants and Patterns, Kalyani Publishers, New Delhi.
- Copola P Damon, 2007, Introduction to International Disaster Management
- Cuny, F. 1983, Development and Disaster, Oxford University Press.
- Govt. of India, 2005, Disaster Management Act Government of India, New Delhi.
- Hamblin, W.K., 1989. The Earth's Dynamic Systems, Macmillan Publishing Company, NewYork.
- Huggett, D.A., 2004. Fundamentals of Biogeography, Routledge.
- Kale, V.S. and Gupta, A., 2001. Introduction to Geomorphology, Orient Longman, Calcutta.
- Knox, P. and Agnew J., 1998. The Geography of the World Economy, Arnold, London.
- Ross, D. A., 1988. Introduction to Oceanography. Prentice Hall, New Jersey.
- Saptarshi P. G., More J. C., Ugale V. R. and Arjun Musmade (2009), "Geography andNatural Hazard" Diamond, Pune.
- Savindra Singh, (2000): Environmental Geography. PrayagPustakBhavan, Allahabad
- Singh, S., 1998. Geomorphology, PrayagPustakBhavan, Allahabad.
- Strahler, A.A. and Strahler, A. N., 2002. Physical Geography: Science and Systems of theHuman Environment, John Wiley and Sons, INC.
- A.H.Choudhar ,P.N.Salve, S.M.Kadam.R.H.Choudhar,V.C.Ithape (2010), "ContemporaryIssues and Geography", Atharva ,Pune.
 Musmade Arjun. H., More J. C., 2014, Geography of Disaster Management, Diamond, Pune.

T.Y.B.A. Semester VI SEC 2 C Value/Skill Based Course Research Methodology - I Course Code 24-GG-A3534

Total Lectures: 30

Total Credits - 2

Objectives:

- 1. To develop the understanding of the basic concept of research
- 2. To develop the understanding of the basic framework of sampling and data collection
- 3. To develop the understanding of various sampling methods and techniques

Topic No	Торіс	Sub-Topic	No. of Lectures
1	Introduction to ResearchMethodology	 i. Meaning and definition of research ii. Objectives & Characteristics of Research iii. Types of Research- Fundamental & Applied, other types. iv. Various steps in Research Process 	10
2	Research Design	i. Introduction of Research Designii. Purpose of Research Designiii. Characteristics of Good Research Designiv. Literature Review	10
3	Research Problem	i. Definitions of the Research Problemii. Identification of a Research Problemiii. Technique involved in defining a problem	10

References

1. Montello Daniel R. and Sutton Paul C. (2006) – Introduction to scientific researchMethods if Geography. By Saga Publication

- 2. Kothari, C. R. (2004) Research Methodology Methods and techniques, New Age.
- 3. Mishra, H.N. and Sing, V.P. (1998)- research Methodology in Geography,

RawatPublication

4. Clifford, N. Fresh S, Valentine, G. (2010) - Key Methods in Geography, SagaPublication

5. Gregory, K. J. (2000) – The changing Nature of Physical Geography, Arnold.London

6. Gomez basil and Jones, III John Paul (editor) (2010) – Research

Methods ingeography : A Critical, Wiley – Blackwell

7. Harvey, David (1971) - Explanation in Geography, Edward Arnold, London

8. Chorley, R. J. and P. Hagg-tt(ed) (1967) - Models in Geography, Methuen

T.Y.B.A. Semester VI SEC 2 D Value/ Skill based Course Research Methodology – II Course Code 24-GG-A3634

Total Lectures: 30

Total Credits - 2

Objectives:

- 1. To identify various sources of information for data collection.
- 2. Understanding of the conducting survey on various issues and develop the Report writingskill of students.

Sr No	Topic	Sub Topia	No. of
51. 10.	Topic	Sub-Topic	Lectures
1	Methods of Data Collection	 A) Primary Data – Methods like Questionnaire, Interview, Observation, Laboratory work, diary etc. Questionnaire Method i.) Questionnaire – definition ii.) Characteristics of a good questionnaire iii.) Merits and demerits Questionnaire Method 	
		 B) Secondary Data – Sources like newspaper, Journals, NGO etc. i) Government Sources ii) Other Types of Sources - Syndicated Sources 	10
2	Types of Research Report	i. Dissertation and Thesis,ii) Research paper, review articleiii) Characteristics of Good Research Report.	10
3	Techniques of Research Report Writing	 i) Structure and organization of research reports: Title, abstract, key words, introduction ii) Methodology, results, discussion, conclusion, references, footnotes, iii) Concepts of Case Study 	10

References

1. Gaum, Carl G., Graves, Harod F., and Hoffman, Lyne, S.S., (1950): Report Writing, 3rd ed.,New York: Prentice-Hall.

- 2. Kothari, C.R. (2004): Research Methodology: Methods and Techniques, New Age International (P) Ltd., New Delhi 110002.
- 3. Kothari, C.R., (1984): Quantitative Techniques, 2nd ed., New Delhi: Vikas PublishingHouse Pvt. Ltd.
- 4. Mishra Shanti Bhushan and Shashi A. (2011): Handbook of Research Methodology, Educreation Publishing, New Delhi 110075.
- 5. Pandey, P. and Pandey, M.M. (2015): Research Methodology: Tools and Techniques, Bridge Center, Romania, European Union.
- **6.** Tandon, B.C., (1979): Research Methodology in Social Sciences. Allahabad, ChaitanyaPublishing House.